

UMED - MAHARASHTRA STATE RURAL LIVELIHOODS MISSION

उमेद - महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान

जिल्हा अभियान व्यवस्थापन कक्ष, अमरावती

जिल्हा अभियान व्यवस्थापन कक्ष

जिल्हा परिषद,

कॅम्प रोड, अमरावती - ४४४६०२

ई-मेल : amravati@umed.in

District Mission Management Unit

Zilla Parishad,

Camp Road, Amravati — 444602

Email : amravati@umed.in

पत्र क्र./जिपअ/मराग्राजीअ./संपा./वशी- २३०९/२०२३-२४

दिनांक : २३/१०/२०२३

To,

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Subject: Request for Quotation for Various Types of Printing..

Dear Sir,

1. Invitation & Specification :-

a. Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY NRLM) is an ambitious mission mode program launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement National Rural Livelihoods Mission (NRLM). A special component under Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY NRLM) is National Rural Livelihoods Project (NRLP), which is funded jointly by Government of India & Government of Maharashtra. National Rural Livelihoods Mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services. The Maharashtra State Rural Livelihoods Mission (MSRLM) has been launched in Maharashtra in July 2011 as a registered organization under the aegis of the National Rural Livelihoods Mission (DAY-NRLM) - Aajeevika - endeavors to impact rural poverty through a range of comprehensive and strategic livelihoods interventions in a time bound manner.

b. District Mission Management Unit Amravati is received funds from the Maharashtra State Rural Livelihoods Mission (MSRLM) toward the cost of the National Rural Livelihoods Mission and intends to apply a portion of the funds to eligible payments under the contract for which this Request for quotation is issued.

You are invited to submit your rates for Various Types of Printing for the period of one year.

Sr. No	Type	Specifications	Unit	Quantity*
୧	Printing	A୪ Size, ୭୦ GSM, B&W, single side printing	Per page	1000
୨	Printing	A୪ Size, ୭୦ GSM, Multicolour, single side printing	Per page	1000
୩	Printing	A୪ Size, ୭୦ GSM, B&W, both side printing	Per page	1000
୪	Printing	A୪ Size, ୭୦ GSM, Multicolour, both side printing	Per page	1000
୫	Printing	A୪ Size, ୯୦ GSM, B&W, single side printing	Per page	1000
୬	Printing	A୪ Size, ୯୦ GSM, Multicolour, single side printing	Per page	1000
୭	Printing	A୪ Size, ୯୦ GSM, B&W, both side printing	Per page	1000
୮	Printing	A୪ Size, ୯୦ GSM, Multicolour, both side printing	Per page	1000
୯	Printing	Legal Size, ୭୦ GSM, B&W, single side printing	Per page	1000
୧୦	Printing	Legal Size, ୭୦ GSM, multicolour, single side printing	Per page	1000
୧୧	Printing	Legal-size, ୭୦ GSM, B&W, both side printing	Per page	1000
୧୨	Printing	Legal-size, ୭୦ GSM, multicolour, both side printing	Per page	1000
୧୩	Printing	୧୧*୧୭ inch size, ୨୫୦ GSM, Multicolour, both side printing	Per page	1000
୧୪	Printing	୨୪*୩୨ inch size, ୯୦ GSM, Multicolour, both side printing	Per page	1000
୧୫	Flex	Good quality Digital flex printing with DTP Work	Sq. feet	100
୧୬	Flex	Good quality Digital flex printing(with wooden frame) with DTP Work	Sq. feet	100
୧୭	Sticker	A୪ size sticker sheet, ୯୦ GSM, Multicolour	Per page	1000
୧୮	Cap	Medium size Cap with single color umed logo	Per cap	100
୧୯	T-shirt	T- shirt with single color umed logo	Per T-shirt	100
୨୦	I-card	Good quality PVC Identity card, size ୯*୭ cm, both side multicolor printing with clip rope	Per card	100
୨୧	I-card	Good quality pouch lamination Identity card, size ୧୨*୯ cm, single side multicolor printing with clip rope	Per card	100
୨୨	Printing	vinyl printing on foam	Sq. feet	100
୨୩	Book printing	Book printing A୪ size, front & back cover ୨୫୦ GSM with both side multicolour offset printing, inner page ୯୦ GSM with both side multicolor printing, binding-perfect, pages ୬୦	Per Book	100
୨୪	Book Printing	Book printing A୪ size, front & back cover ୨୫୦ GSM with both side multicolour offset printing, inner page ୮୦ GSM with both side B&W printing, binding-perfect, pages ୮୦	Per Book	100
୨୫	Color Xerox print	A୪ Size, ୯୦ GSM, multicolor, single side printing	Per Page	1000

२६	Malticolour Card	Multicolour Patrika ८*५ Two Fold Both side on २५० GSM Paper & Single Colour Envelop	Per Piece	100
२७	Standy	Size ३ Ft.in Width & ६ ft. in High Foldable with Aluminum Frame on lower & upper side with foldable spring	Per Piece	100
२८	Standy	Size २ Ft.in Width & ५ ft. in HightFoldable with Alluminium Frame on lower & upper side with foldable spring	Per Piece	100
२९	Canopy	Canopy ६*६*७ size Designing Printing with flex& Installation on Aluminum Frame	Per Piece	100
३०	Certificate Printing	Certificate Printing-A४ Size, २५० GSM, Multicolour single side Printing	Per Piece	100
३१	Certificate Printing	Certificate Printing-A४ Size, २५० GSM, Multicolour single side Printing With Food Quality Frame	Per Piece	100
३२	Leaflet Printing	Printing-१/८ Size, ७० GSM, B&W, Single side Printing	Per page	1000
३३	Leaflet Printing	Printing-१/८ Size, ७० GSM, B&W, Both side Printing	Per page	1000
३४	Leaflet Printing	Printing-१/८ Size, ९० GSM, Multicolour, Single side Printing	Per page	1000
३५	Leaflet Printing	Printing-१/८ Size, ९० GSM, Multicolour, Both side Printing	Per page	1000
३६	Momanto	Momanto good Quality १ Feet Hight	Per Piece	50
३७	Momanto	Momanto good Quality ०.५ Feet Hight	Per Piece	50
३८	Calendar	Calendar size १२*१८, page ९० gsm art paper ६ pages Front Back Multicolor Printing	Per Piece	200
३९	Calendar	Calendar size १५*२०, page ९० gsm art paper ६ pages Front Back Multicolor Printing	Per Piece	200
४०	SHG Product Catlog Designing	Good quality with digital designing multicolor	Per Product	1400
४१	SHG Product Pouch/ Box Designing	Good quality with digital designing multicolor	Per Product	70
४२	Pamphlet	Good quality	Per page	1000

*quantity mentioned may change.

*Rates quoted by vendors for Each Printing Item will be fix for one year Quantity Mentioned is for evaluation purpose only. It will reduce / increase during actually implementations.

Terms & Condition:

- All payment would be made by online process in e-fms system only.
- No advance payment shall be made.
- The contract period will be for one year.
- Rates should be including all important printing things.
- All quoted rates are included in GST.

1. **Bid Price:** The rates quoted by the bidder shall be fixed for the duration of contract & shall not be subject to adjustment on any account.
 - a. The price shall be quoted in Indian Rupees Only.
 - b. Applicable GST will be paid including in your quotation.
 - c. Rates should be quoted for all the items.

2. **Validity of Quotation:**

Quotation shall remain valid for a period of not less than 365 days.

3. **Qualification Criteria :**
 - a. Copy of valid Shop & Establishment Act by competent authority.
 - b. Copy Of PAN Card.
 - c. GSTN Registration Certificate.

4. **Evaluation of Quotation:** District Mission Management Unit (DMMU), Amravati shall evaluate and compare the quotations determined to be substantially responsive i.e. which
 - a. Are properly signed;
 - b. Confirm to the terms and conditions and specifications.
 - c. Rates quoted for all the items
 - d. The quotation would be evaluated for all the items together.

5. Award of Contract:

District Mission Management Unit (DMMU) Amravati will award the contract to the bidder/Vender/Firm whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a. Not with standing the above, the District Mission Management Unit (DMMU) Amravati reserves the right to accept or reject any quotation and to cancel the bidding process and reject quotations at any time prior to the award of the contract.
- b. The bidder/Vender/Firm whose bid is accepted will be notified of the award of the contract by the District Mission Management Unit (DMMU), Amravati prior to the expiration of the quotation validity period.
- c. Unit rate of each item will be specified in the award of contract. Separate Supply order /letter will be issued prior.
- d. Successful bidder/Vender/Firm has to entre in to the contract on Rs.500/- non judicial stamp paper within two weeks from the award of contract.

6. Date and Time Schedule:

Item	Date and Time
Publishing Date	Date 23/10/2023 Time 03.00 PM
Quotation submission start date	Date 23/10/2023 Time 03.00 PM
Quotation submission closing date	Date 31/10/2023 Time 03.00 PM
Quotation opening date	Date 01/11/2023 Time 11.00 PM

7. Cost Escalation: There will be no escalation in cost for services/ materials or labor and contract price mentioned in the contract stands valid till completion of the contract.

8. Influence: Any attempt to exercise undue influence in the matter of acceptance of Tender is strictly prohibited and any Tenderer who resorts to this will render his Tender liable to rejection.

9. Clauses that are to be adhered during Limited quotation: -

a. In case office faces sudden closure owing to reason beyond the scope and control of the Chairperson, Procurement committee MSRLM, any of last date/dates as schedule may be extended up to next and following working days without issuing further and separate notice should the Chairperson feel it to be necessary and exigent.

b. Imposition of any duty/tax/rule etc. owing to change / application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Tenderer strictly.

c. Quotation shall be submitted duly signed.

d. During scrutiny, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that Tender will not be allowed to participate in the quotation and that application will be out rightly rejected without any prejudice.

e. Before issuance of the Service order, the MSRLM may verify the credential & other documents with the original of the lowest tenderer, if found necessary. After verification, if it is found that such documents submitted by the lowest bidder/Vender/Firm is either manufactured or false, in that case, L.O.A./ supply order will not be issued in favor of the bidder/Vender/Firm under any circumstances.

f. bidder/Vender/Firm shall have to comply with the provisions and notification there of or any laws relating thereto and the rules made and order issued there under from time to time.

g. It is the responsibility of the bidder/Vender/Firm to submit the tender in time. It is advised

to bidder/Vender/Firm to submit the tender as soon as they are ready with the rates. In case where server is down on bid submission date MSRLM will not be responsible for non-submission.

10. Other Terms & Conditions:

- a. Each bidder/Firm shall submit only one quotation.
- b. Bidder/Firm shall not contact other Bidder/Firm in matter relating to this Quotation and each page of quotation is to be signed by the bidder/Head of Firm.
- c. Conditional quotations with respect to specifications, payment terms, i.e. which are not in line with this request for quotation shall be treated as non responsive.
- d. Successful bidder/Firms will be responsible to take prior approval of MSRLM before any change to agreed services or specification.
- e. Please quote the lowest possible rate.

11. Payment: -

Payment will be made with the availability of fund after receipt/submission of original invoice in duplicate along with all acknowledgement receipt of material signed, stamped, with date by the consignee. Material Acceptance report as per the specifications mentioned in the supply order.

You have to mention original price and GST together in this quotation but you should mention original price and GST differently at the time of submission of original invoice for payment.

We look forward to receiving your quotations and thank you for your interest in this project.

--Sign--

**Avishyant Panda (IAS)
Chief Executive Officer,
Zilha Parishad, &
District Mission Director
M.S.R.L.M., Amravati**

**FORMAT OF QUOTATION
(ON THE LETTER HEAD OF SUPPLIER)**

To,

District Mission Director,
District Mission Management Unit
Maharashtra State Rural Livelihoods Mission
Amravati.

Sub: - Submission of quotation for "**Various Types Of Printing** "

Ref:- पत्र क्र. /जिपअ/मराग्राजीअ/संपा/वशी २३०९/२०२३-२४ दिनांक २३/१०/२०२३.

Respected Sir/Madam,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under.

Sr. No	Type	Specifications	Unit	Quantity*	Rate /Unit in Rs.	Total amount in Rs.
१	Printing	A४ Size, ७० GSM, B&W, single side printing	Per page	1000		
२	Printing	A४ Size, ७० GSM, Multicolour, single side printing	Per page	1000		
३	Printing	A४ Size, ७० GSM, B&W, both side printing	Per page	1000		
४	Printing	A४ Size, ७० GSM, Multicolour, both side printing	Per page	1000		
५	Printing	A४ Size, ९० GSM, B&W, single side printing	Per page	1000		
६	Printing	A४ Size, ९० GSM, Multicolour, single side printing	Per page	1000		
७	Printing	A४ Size, ९० GSM, B&W, both side printing	Per page	1000		
८	Printing	A४ Size, ९० GSM, Multicolour, both side printing	Per page	1000		
९	Printing	Legal Size, ७० GSM, B&W, single side printing	Per page	1000		
१०	Printing	Legal Size, ७० GSM, multicolour, single side printing	Per page	1000		
११	Printing	Legal-size, ७० GSM, B&W, both side printing	Per page	1000		
१२	Printing	Legal-size, ७० GSM, multicolour, both side printing	Per page	1000		

୧୩	Printing	୧୧*୧୭ inch size, ୨୫୦ GSM, Multicolour, both side printing	Per page	1000		
୧୪	Printing	୨୪*୩୨ inch size, ୧୦ GSM, Multicolour, both side printing	Per page	1000		
୧୫	Flex	Good quality Digital flex printing with DTP Work	Sq. feet	100		
୧୬	Flex	Good quality Digital flex printing(with wooden frame) with DTP Work	Sq. feet	100		
୧୭	Sticker	A୪ size sticker sheet, ୧୦ GSM, Multicolour	Per page	1000		
୧୮	Cap	Medium size Cap with single color umed logo	Per cap	100		
୧୯	T-shirt	T- shirt with single color umed logo	Per T-shirt	100		
୨୦	I-card	Good quality PVC Identity card, size ୧*୭ cm, both side multicolor printing with clip rope	Per card	100		
୨୧	I-card	Good quality pouch lamination Identity card, size ୧୨*୧୧ cm, single side multicolor printing with clip rope	Per card	100		
୨୨	Printing	vinyl printing on foam	Sq. feet	100		
୨୩	Book printing	Book printing A୪ size, front & back cover ୨୫୦ GSM with both side multicolour offset printing, inner page ୧୦ GSM with both side multicolor printing, binding-perfect, pages ୬୦	Per Book	100		
୨୪	Book Printing	Book printing A୪ size, front & back cover ୨୫୦ GSM with both side multicolour offset printing, inner page ୮୦ GSM with both side B&W printing, binding-perfect, pages ୮୦	Per Book	100		
୨୫	Color Xerox print	A୪ Size, ୧୦ GSM, multicolor, single side printing	Per Page	1000		
୨୬	Malticolour Card	Multicolour Patrika ୮*୫ Two Fold Both side on ୨୫୦ GSM Paper & Single Colour Envelop	Per Piece	100		
୨୭	Standy	Size ୩ Ft.in Width & ୬ ft. in High Foldable with Aluminum Frame on lower & upper side with foldable spring	Per Piece	100		
୨୮	Standy	Size ୨ Ft.in Width & ୫ ft. in High Foldable with Alluminium Frame on lower & upper side with foldable spring	Per Piece	100		
୨୯	Canopy	Canopy ୬*୬*୭ size Designing Printing with flex& Installation on Aluminum Frame	Per Piece	100		
୩୦	Certificate Printing	Certificate Printing-A୪ Size, ୨୫୦ GSM, Multicolour single side Printing	Per Piece	100		

૩૧	Certificate Printing	Certificate Printing-A૪ Size, ૨૫૦ GSM, Multicolour single side Printing With Food Quality Frame	Per Piece	100		
૩૨	Leaflet Printing	Printing-૧/૮ Size, ૭૦ GSM, B&W, Single side Printing	Per page	1000		
૩૩	Leaflet Printing	Printing-૧/૮ Size, ૭૦ GSM, B&W, Both side Printing	Per page	1000		
૩૪	Leaflet Printing	Printing-૧/૮ Size, ૯૦ GSM, Multicolour, Single side Printing	Per page	1000		
૩૫	Leaflet Printing	Printing-૧/૮ Size, ૯૦ GSM, Multicolour, Both side Printing	Per page	1000		
૩૬	Momanto	Momanto good Quality ૧ Feet Hight	Per Piece	50		
૩૭	Momanto	Momanto good Quality ૦.૫ Feet Hight	Per Piece	50		
૩૮	Calendar	Calendar size ૧૨*૧૮, page ૯૦ gsm art paper ૬ pages Front Back Multicolor Printing	Per Piece	200		
૩૯	Calendar	Calendar size ૧૫*૨૦, page ૯૦ gsm art paper ૬ pages Front Back Multicolor Printing	Per Piece	200		
૪૦	SHG Product Catlog Designing	Good quality with digital designing multicolor	Per Product	1400		
૪૧	SHG Product Pouch/ Box Designing	Good quality with digital designing multicolor	Per Product	70		
૪૨	Pamphlet	Good quality	Per page	1000		
Grand Total Amount						

We agree to supply above mentioned work as per technical specifications & terms and conditions mentioned in the invitation for quotations for a total contract price of Rs..... (amount in figures) (Rs. amount in words).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Supplier Signature

Name: -----

Supplier Stamp